AscendEdge SOLUTIONS
Innovating the Future. Empowering the Present

CORPORATE QUICK

CORPORATE EFFICIENCY CHECKLIST

A rapid scan for normalized delay, overtechnical processes, approval drag and hidden operating waste.

20 STATEMENTS | 10 DIMENSIONS | 5-10 MINUTES

Document code: AES-IBT-001-QF
Version 1.2 | July 2026

Use Foxit reader or something similar to edit, save and send the completed document.

IDENTIFY FRICTION
Hidden strain

VERIFY THE ROOT CAUSE
Current operating reality

ACT WITH EVIDENCE
Practical improvement

01 SEE THE STRAIN BEFORE IT GROWS

Complete this rapid scan using what is consistently true today.

A sophisticated organization can tolerate inefficient work for years because the process looks technical, governed or familiar. Complexity then hides slow decisions, repeated work, weak handoffs and customer impact.

Signals management can miss

- Teams accept recurring delay or rework as normal
- Simple work requires specialist interpretation or excessive detail
- Routine decisions pass through too many senior reviewers
- Reports and meetings increase without faster action
- Systems automate complexity instead of simplifying the work

COMPLEXITY CAN HIDE DELAY

Technical detail adds value only when it improves control, decisions or delivery.

ORGANIZATION PROFILE

Organization

Industry / sector

Completed by

Role

Date

Employees / sites

RATING SCALE

Score current operating reality, not intended policy.

1	**Not in place**	Absent, unknown or frequently fails
2	**Informal**	Depends on individuals and works inconsistently
3	**Partly established**	Works in some teams or situations
4	**Consistent**	Generally followed and periodically reviewed
5	**Embedded**	Dependable, measured and continually improved

AUTOMATIC SCORING: Download and open in Adobe Acrobat Reader; save after completion.

EVIDENCE RULE: If a statement cannot be verified, score it 2 and mark it for discussion.

02 ASSESSMENT: DIMENSIONS 1-3

Select one score for each statement. A star identifies a critical-control item.

SCORE 1 Not in place | 2 Informal | 3 Partly established | 4 Consistent | 5 Embedded

1. OPERATING-MODEL FIT AND PROPORTIONAL GOVERNANCE

Does the way we organize and govern work fit our current scale, priorities and complexity?

#	Statement	1	2	3	4	5
1	Our structure and workflows match our current scale, priorities and service complexity.	◯	◯	◯	◯	◯
2	We use governance proportionate to the decision and risk, without unnecessary layers or technical detail.	◯	◯	◯	◯	◯

DIMENSION SUBTOTAL (2-10)

2. CONTINUITY AND KEY-PERSON DEPENDENCY

Can important work continue when a key person is unavailable?

#	Statement	1	2	3	4	5
3*	Every critical role or activity has a capable backup who can continue the work.	◯	◯	◯	◯	◯
4*	We delegate routine decisions with clear limits, access and escalation paths instead of routing everything through one person.	◯	◯	◯	◯	◯

DIMENSION SUBTOTAL (2-10)

3. PROCESS DISCIPLINE AND WASTE TOLERANCE

Do we make recurring work reliable and challenge inefficiency before it becomes normal?

#	Statement	1	2	3	4	5
5*	Our recurring work follows simple, current standards that show the owner, required steps, quality checks and failure path.	◯	◯	◯	◯	◯
6	We challenge recurring delay, rework and workarounds instead of tolerating them as normal.	◯	◯	◯	◯	◯

DIMENSION SUBTOTAL (2-10)

03 ASSESSMENT: DIMENSIONS 4-6

Select one score for each statement. A star identifies a critical-control item.

SCORE 1 Not in place | 2 Informal | 3 Partly established | 4 Consistent | 5 Embedded

4. CROSS-FUNCTIONAL HANDOFFS

Does work move between functions with clear ownership and complete information?

#	Statement	1	2	3	4	5
7*	We define what each handoff must contain, who accepts it and when it is due.	○	○	○	○	○
8	We resolve missed work through clear accountability and workflow improvement, not finger-pointing.	○	○	○	○	○

DIMENSION SUBTOTAL (2-10)

5. DECISION RIGHTS AND APPROVAL SPEED

Can decisions be made at the right level with effort proportionate to their importance?

#	Statement	1	2	3	4	5
9	We make routine decisions at the lowest capable level within clear boundaries.	○	○	○	○	○
10*	We match approval and analysis effort to the value and risk of the decision, avoiding unnecessary committees or documentation.	○	○	○	○	○

DIMENSION SUBTOTAL (2-10)

6. MANAGEMENT RHYTHM AND FOLLOW-THROUGH

Do meetings, reports and reviews create decisions and accountable action?

#	Statement	1	2	3	4	5
11	Our meetings end with clear decisions, owners, due dates and follow-up.	○	○	○	○	○
12	We stop or simplify meetings, reports and reviews that no longer support useful decisions.	○	○	○	○	○

DIMENSION SUBTOTAL (2-10)

04 ASSESSMENT: DIMENSIONS 7-10

Select one score for each statement. A star identifies a critical-control item.

SCORE 1 Not in place | 2 Informal | 3 Partly established | 4 Consistent | 5 Embedded

7. PERFORMANCE VISIBILITY

Can we see operational strain early enough to respond?

		1	2	3	4	5
13*	We receive timely operational measures covering customers, delivery, cost, quality, workload and staff morale.	○	○	○	○	○
14	We act on early warnings such as ageing stock, backlog, complaints, errors or falling morale before they become crises.	○	○	○	○	○

DIMENSION SUBTOTAL (2-10)

8. TECHNOLOGY AND SOLUTION SIMPLICITY

Do our tools make good work easier without adding avoidable complexity?

		1	2	3	4	5
15*	We simplify and clarify work before automating it or buying another tool.	○	○	○	○	○
16	We select solutions for usefulness, usability and maintainability, not technical sophistication alone.	○	○	○	○	○

DIMENSION SUBTOTAL (2-10)

9. CUSTOMER-DELIVERY RELIABILITY

Do we keep commitments visible and deliver consistent quality as demand changes?

		1	2	3	4	5
17*	We capture customer requirements and make promises, status changes and delays visible to delivery teams.	○	○	○	○	○
18*	We communicate clearly with customers and check quality before work, products or information are handed over.	○	○	○	○	○

DIMENSION SUBTOTAL (2-10)

10. SCALABILITY AND CONTINUOUS IMPROVEMENT

Can we absorb growth while converting lessons into better ways of working?

		1	2	3	4	5
19	We test capacity, skills, systems, stock and controls before making major growth commitments.	○	○	○	○	○
20	We assign, test, measure and embed priority improvements so old inefficiencies do not return.	○	○	○	○	○

DIMENSION SUBTOTAL (2-10)

05 SCORE AND INTERPRET

Use the total as a directional signal. Do not average away a critical red flag.

TOTAL SCORE		/ 100	AVERAGE		/ 5	RESULT	

OVERALL MATURITY BANDS

84-100	Growth-ready foundation	Strong, scalable practices in this rapid screen.
68-83	Generally controlled	Targeted gaps could constrain the next stage.
52-67	Developing but inconsistent	Useful practices exist, but strain is visible.
36-51	High operating risk	Growth is outrunning clarity, capability or control.
20-35	Critical operating strain	Stabilisation should begin immediately.

DIMENSION SCORECARD

Dimension	Subtotal /10	Interpretation	Priority
1. Operating-model fit and proportional governance			
2. Continuity and key-person dependency			
3. Process discipline and waste tolerance			
4. Cross-functional handoffs			
5. Decision rights and approval speed			
6. Management rhythm and follow-through			
7. Performance visibility			
8. Technology and solution simplicity			
9. Customer-delivery reliability			
10. Scalability and continuous improvement			

CRITICAL RED-FLAG OVERLAY

A starred item scored 1 is an urgent red flag. A starred item scored 2 is a priority vulnerability. Do not describe the result as growth-ready if any starred item is 1, or if three or more starred items are 2 or below.

06 INTERPRET BEFORE YOU INTERVENE

A symptom may be communicating a deeper issue. Trace it before buying another tool.

AES FIELD INSIGHT

Customers complained that products brought in without dents or scratches were returned damaged. The first problem was not the available tools but how products were handled. Employees were trained in better handling techniques before improved tools were purchased.

Lesson: diagnose technique and process before assuming technology is the solution.

ROOT-CAUSE TRACE

Use evidence, not assumptions.

1. What is happening now, and what evidence proves it?

2. Where were we before, and what helped us perform then?

3. What changed as the organization grew?

4. What is the symptom communicating about ownership, technique, workload, process, system or control?

5. Where are we trying to get to, and what is preventing it?

ONE 30-DAY IMPROVEMENT

Owner	Corrective action	Success measure	Review date

AscendEdge SOLUTIONS
Innovating the Future. Empowering the Present

YOUR SCORE SHOWS WHERE TO LOOK.

THE COMPREHENSIVE DIAGNOSTIC SHOWS WHAT TO FIX FIRST.

- 50 statements across 10 operating-model dimensions
- Evidence and observation prompts
- Critical-risk overrides
- Root-cause and priority analysis
- A practical 90-day improvement roadmap
- Suitable for self-service or AES-facilitated use

SAVE, THEN EMAIL TO AES

ACCESS THE PROFESSIONAL EDITION

Scan or visit

www.aeszm.com

aes.inquire@gmail.com

+260 572 083 140